CHIEF PETTY OFFICER SECOND CLASS (CPO2) / MASTER WARRANT OFFICER (MWO) / WARRANT OFFICER SECOND CLASS (WO2)

MERIT-BASED RANK PROMOTION CRITERIA CHECKLIST

dress and deportment conduct, discipline and attitude attendance participation response to direction ability to interact positively and comfortably with others ability to make sound judgements regarding their own actions willingness to accept responsibility ability to solve problems effectively ability to communicate effectively with subordinates, peers and supervisors ability to set a positive example for others initiative ability to supervise effectively ability to supervise effectively ability to provide effectively ability to motivate team members ability to provide effective feedback to team members	Cadet's Name:	Date:				
Completed at least six months of service at the rank of PO1 / WO / FSgt. Achieved a minimum of "completed without difficulty" in PO 503 (Leadership). Participated in the Cadet Fitness Assessment as part of PO 504 (Personal Fitness & Healthy Living). Section 2: Div O / PI Comd / Fit Comd Recommendation Recommendation is based on the following criteria, on a review of cadet training results and a file review: Needs Developing Acceptable Outstanding	Section 1: Prerequisites for Promotion					
FSgt. Achieved a minimum of "completed without difficulty" in PO 503 (Leadership). Participated in the Cadet Fitness Assessment as part of PO 504 (Personal Fitness & Healthy Living). Participated in the Cadet Fitness Assessment as part of PO 504 (Personal Fitness & Healthy Living). Section 2: Div O / PI Comd / FIt Comd Recommendation Recommendation is based on the following criteria, on a review of cadet training results and a file review: Needs			Achieved			
(Leadership). Participated in the Cadet Fitness Assessment as part of PO 504 (Personal Fitness & Healthy Living). Section 2: Div O / PI Comd / Fit Comd Recommendation Recommendation is based on the following criteria, on a review of cadet training results and a file review: Needs	·	ank of PO1 / WO	/			
Participated in the Cadet Fitness Assessment as part of PO 504 (Personal Fitness & Healthy Living). Section 2: Div O / PI Comd / Fit Comd Recommendation Recommendation is based on the following criteria, on a review of cadet training results and a file review: Needs Developing Acceptable Outstanding	Achieved a minimum of "completed without difficulty" in PO 503					
Section 2: Div O / PI Comd / Fit Comd Recommendation Recommendation is based on the following criteria, on a review of cadet training results and a file review: Needs	Participated in the Cadet Fitness Assessment as part of PO 504					
Recommendation is based on the following criteria, on a review of cadet training results and a file review: Needs		4		_		
review: Needs Developing	Section 2: Div 0 / PI Comd / Fit Comd Recommendar	tion				
dress and deportment conduct, discipline and attitude attendance participation response to direction ability to inderact positively and comfortably with others ability to solve problems effectively ability to communicate effectively with subordinates, peers and supervisors ability to set a positive example for others initiative ability to supervise effectively ability to supervise effectively ability to solve problems effectively ability to set a positive example for others initiative ability to provide effectively ability to provide effectively ability to motivate team members ability to provide effective feedback to team members			training results	and a file		
conduct, discipline and attitude attendance participation response to direction ability to interact positively and comfortably with others ability to make sound judgements regarding their own actions willingness to accept responsibility ability to solve problems effectively ability to communicate effectively with subordinates, peers and supervisors ability to set a positive example for others initiative ability to lead small teams to complete leadership assignments effectively ability to motivate team members ability to provide effective feedback to team members			Acceptable	Outstanding		
 ability to plan, coordinate and conduct larger cadet activities ability to execute leadership appointments in 	 conduct, discipline and attitude attendance participation response to direction ability to interact positively and comfortably with others ability to make sound judgements regarding their own actions willingness to accept responsibility ability to solve problems effectively ability to communicate effectively with subordinates, peers and supervisors ability to set a positive example for others initiative ability to supervise effectively ability to lead small teams to complete leadership assignments effectively ability to motivate team members ability to provide effective feedback to team members ability to plan, coordinate and conduct larger cadet activities 					

Based on the criteria above, I recommend the cadet:				
not be promoted at this time.				
be promoted.				
be promoted.				
Div O / PI Comd / Flt Comd Signature:	Date:			
Section 3: Merit Review Board's Recommendation				
Based on the results of the merit review board (attached), I recommend the cadet:				
not be promoted at this time.				
be promoted as soon as possible.				
Merit Review Board Chair's Signature:	Date:			
Section 4: CO's Approval				
The Merit Review Board's recommendation for promotion is:				
not approved				
approved				
CO's Signature:	Date:			
Notes:				